

## Minutes of NgoRS Officer and Board Meeting (January 20, 2022)

### Present:

C. Genco (President)  
J. Edwards (President-elect)  
A. Criss (Treasurer)  
W. Shafer (Secretary)  
O. Harrison (At-Large Member)  
A. Potter (At-Large Trainee member)  
H. Seifert (Past President)

### Absent:

M. Christodoulides (At-Large Member)  
K. Seib (At-Large Member)

**Summary:** The officers of the NgoRS (President C. Genco, President-elect J. Edwards, Treasurer A. Criss and Secretary W. Shafer) and Board Members (O. Harrison, A. Potter and H. Seifert) meet virtually on January 20, 2022 (0730 h, EST). The major topics of discussion were: the recent NgoRS virtual conference, providing increased information on the NgoRS website, development of a communications plan, development of a business plan, the current seminar program and future NgoRS conferences.

- 1. NgoRS conference:** The conference was held from Jan 10-14, 2022 with 188 registered attendees. The Board voiced the opinion that the conference went well and was well-received by attendees. The Board discussed the possibility that “flash talks” in the future will be allocated additional time to answer questions.
- 2. NgoRS website:** The Board discussed the need to provide additional information on the website with regards to resources available to the NgoRS members. In addition, a link to Discord will be included.
- 3. Communications plan:** The Board discussed the need to recruit an individual who would be responsible for NgoRS communications. Their duties would be to establish a regular communications schedule with the membership and a role in maintaining and updating the website. A job description will be developed during a further discussion. The position will be at the Board level.
- 4. Business plan:** The Board discussed the need to develop a business plan to assure sustainability of the society. The plan will be developed and discussed during future meetings.
- 5. Seminar program:** The Board discussed the possibility of changing the monthly seminar to a quarterly symposia format that would focus on a “hot topic”. **No decision was made on this change**
- 6. Future NgoRS conferences:** The Board agreed that the next NgoRS conference (virtual) might be held in January 2023, but that we would need to adjust plans based on the IPNC 2022 and 2023 meetings. An in-person conference is planned for 2024. The details regarding these conferences will be developed during future Board meetings.

Respectfully submitted,



W. Shafer, Secretary, NgoRS