

Minutes of NgoRS Officer and Board Meeting (January 17th, 2024)

Present:

C. Genco (President)
J. Edwards (President-elect)
A. Criss (Treasurer)
C. Wadsworth (Director of NgoRS Communications)
N. Weyand (Secretary)
E. Garcia (At-Large Trainee member)
K. Seib (At-Large Member)
M. Christodoulides (At-Large Member)
O. Harrison (At-Large Member)
H. Seifert (Past President)

Summary: The officers of the NgoRS Board and Board Members met via Zoom on January 17th, 2024 (1500 h, EDT). The major topics of discussion included 1) NgoRS Conference Planning for June; 2) Elections for At-large Board Members and officers; 3) NgoRS Aspirations and Professional Development (NgoRS standardization document, quarterly topic discussions and NgoRS newsletter).

- 1. NgoRS Conference Planning for June:** President-elect J. Edwards led us through the board meeting agenda. Discussion centered on reviewing how past NgoRS conference was delivered, including use of a website independent of the official NgoRS website. Past President H. Seifert has submitted a request for a webinar zoom link.
 - a. The last NgoRS conference registrations were via zoom. Charges were administered via NgoRS website fees. O. Harrison may have option to set up and take in fees. (She wants to check on cost). It was confusing to have two websites last time. There is a desire to use the society website. C. Wadsworth is willing to help set this up.
 - b. Plan to require NgoRS membership to register. A nonmember registration fee of \$125 was thought to be appropriate. Have the option to join for \$75 for new members. Trainee membership – free.
 - c. Discussed posting an abstract book and listing the program on the NgoRS website. K. Seib suggested having a box to check for granting permission to publish abstract. The board wanted to continue this discussion at the next meeting. It was mentioned that abstracts can be protected.
 - d. NgoRS Logo contest. It was proposed that we encourage submissions before the conference starts so logos can be voted on at the conference. Trainees and members will be allowed to submit logos. H. Seifert mentioned a page for this can be added to the NgoRS website.
 - e. Keynotes are chosen. A call will be sent for abstracts to society. Organizing committee was planning on discussing research vs. trainee talks at meeting next Monday. O. Harrison made a timeline for inviting abstract reviewers.
- 2. Elections for officers and At-large Board Members:**
 - a. Board member terms that are ending: K. Seib, M. Christodoulides, O. Harrison, C. Genco. Set to rotate out of service on July 1st. E. Garcia is transitioning to a new position but available to help through next conference. Some discussion of 2 term service limits was discussed.
 - b. There is a desire to increase member diversity and include those from lower or middle income countries.
 - c. An email could be sent to IPNC attendees to request nominations for at-large members. C. Wadsworth will send. We need to elect: a new trainee member; send out a call for three new at-large board members. For trainee members, the board wishes to recruit those within 6 years of terminal degree.
- 3. NgoRS Aspirations and Professional Development:**
 - a. Board proposes having quarterly discussions of a wide range of topics, not just those related to standardization of protocols and procedures. This needs to be managed. Board members A. Criss, N. Weyand, H. Seifert and C. Genco will meet to develop concepts and possible topics.
 - b. H. Seifert always willing to host via zoom license at Northwestern.
 - c. Goal: get people engaged with the society.
 - d. There is a desire to have a topic nomination process in place at the June Conference.
 - e. Newsletter. Board members C. Wadsworth and N. Weyand will correspond about what to include in the NgoRS newsletter.
- 4.** The current budget is \$15,181.89.

Respectfully submitted,

N. Weyand, NgoRS Secretary